**Certified Professional in Healthcare Risk Management**

**PREP COURSE LEARNING COHORT**

**COST: FREE to Montana Critical Access Hospital Staff**

**TESTING:** MT Flex Program will reimburse testing fees with a passing score.

**DESCRIPTION**:

The Montana Flex Program believes in the importance of credentials to demonstrate an industry-wide standard of knowledge. We also know that many staff in rural hospitals do not have the means to become credentialed and are frequently in positions from a “grow your own” path. Credentialing provides staff with the confidence and skill set to do the job they work so hard doing and validate skills sets to the employer.

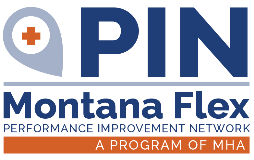
CPHRM (Certified Professional in Healthcare Risk Management) is the healthcare industry’s premier certification for risk management staff and is administered by the American Hospital Association. The CPHRM Prep Course learning cohort is brought to Montana CAHs by the MT Flex Program and is designed by Virginia Gleason with Compliance Plus Healthcare Solutions. This curriculum will provide learners with education on Risk Management 101 plus the information on the 5 key areas of the CPHRM Certification Exam.

This is an 8 week program consisting of a weekly 90-minute educational session and some reading homework. Study guides and resources books will be sent prior to the start of the program. Participants fully completing the program, will receive the necessary information to successfully sit for the CPHRM certification exam.

**FACULTY: Virginia Gleason, JD, MPA, BSN, BA, CPHRM, CCM**

Virginia “Ginny” Gleason is a committed problem-solver who has a diverse background in acute care hospital operations and regulatory compliance with 30+ years of experience in academic, acute care, county, critical access and children’s hospital settings specializing in Case Management, Utilization Review, Quality, Risk Management, Compliance and CDI program design, implementation, regulatory guidance and education. Her experience in healthcare ranges from bedside nursing, physician practice management and hospital billing supervisor to the corporate practice of healthcare law. Through her broad healthcare background she has developed a professional consulting career in which she is known to provide thoughtful and successful solutions for complex operational and regulatory problems.

Additionally, Ginny is an experienced public speaker and has provided highly rated education for local, state and national organizations in a wide array of healthcare matters. She is a top-rated speaker for ACMA, AHIMA and HFMA with audiences that have included all levels of healthcare professionals from physicians and nurses to CEOs, CFOs, patient financial services and HIM staff.

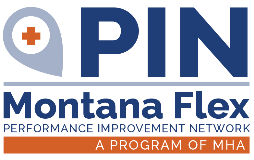
**SCHEDULE & SYLLABUS**

**CPHRM PREP COURSE LEARNING COHORT**

*This cohort is scheduled to begin the week of January 18, 2021. Specific dates/times will be determined via a consensus of participants.*

|  |  |
| --- | --- |
| **Week 1: Introduction to Health Care Risk Management**  History of Risk Management  Role of Risk Management Leaders  Risk Management in Health Care Operations  Legal and Regulatory Environment Overview | **Week 2: Clinical/Patient Safety**  Proactive Patient Safety Initiatives  Design, Implement and Maintain Educational Programs  Policy Development and Process Standardization  The Role of Patients and Families  Managing Event Reporting |
| **Week 3: Clinical/Patient Safety Part 2**  Disclosure Methods  Critical Incident Debriefing  Informed Consent  Third-Party Information Release  Advanced Directives  Risk Management and Medical Ethics | **Week 4: Risk Financing**  Basics of Risk Financing  Insurance Principles and Coverage |
| **Week 5: Legal and Regulatory**  Patient Care Regulations, Laws, and Government Agencies  HIPAA  Basics of Corporate Compliance  Legal Aspects of Informed Consent  Payment and Reimbursement Risks | **Week 6: Health Care Operations**  Operations 101  Risk Assessments  Developing an Effective Risk Management Program  Risk Management Policies and Procedures  Compliance with State and Local Laws  Patient Safety Programs  Peer Review, Credentialing and Privileging Process |
| **Week 7: Claims and Litigation**  Claims Management Process  Coverage Determinations  Lawsuit Process and Claims Settlement  Litigation Management | **Week 8: Wrap-up and Exam Preparation**  Risk Management Overview of Key Areas  Participant Q&A  Sample Exam Questions |

**Questions: Jennifer Wagner – 406-457-8000 – Jennifer.wagner@mtha.org**

**APPLICATION**

**CPHRM PREP COURSE LEARNING COHORT**

***Submit your completed application to*** [***Lindsay.Konen@mtha.org***](mailto:Lindsay.Konen@mtha.org) ***by December 16, 2020.***

**APPLICANT INFORMATION:**

NAME:

FACILITY:

TITLE:

MAILING ADDRESS:

E-MAIL:

**EXPECTATIONS:**

*Please initial each statement to confirm your agreement to the expectations of participating in this learning cohort.*

|  |  |
| --- | --- |
| Initial Here: | Expectation: |
|  | I commit to attend each scheduled webinar. If extenuating circumstances arise, I will view the recording prior to the next session. |
|  | I will engage and participate with my peers. |
|  | I will ask clarifying questions. |
|  | I intend to sit for the CPHRM exam. *Testing costs reimbursed with a passing score.* |
|  | Complete the date survey on the next page. ☺ |

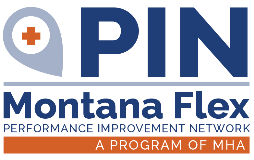
**SIGNATURES:**

*Applications without applicant and CEO signatures will not be accepted.*

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**APPLICANT Date CEO Date**

**Questions: Jennifer Wagner – 406-457-8000 –** [**Jennifer.wagner@mtha.org**](mailto:Jennifer.wagner@mtha.org)

**DATE SURVEY**

**CPHRM PREP COURSE LEARNING COHORT**

**This cohort will be scheduled on a weekly basis starting the week of January 18th and will last for 8 weeks. We will choose the date/time that garners the most availability.**

**Please select all available days/times for this meeting.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Tuesday  1 - 2:30** | **Tuesday  2 - 3:30** | **Wednesday  1 - 2:30** | **Wednesday  2 - 3:30** | **Thursday  9-10:30** | **Thursday  10-11:30** |
|  |  |  |  |  |  |

**Comments?**

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