COVID-19 Employee Tracking Log for Respiratory Illnesses - updated 3/18/20

ALL MCH STAFF - Completed by RN daily. **Date: _____**

List all staff/provider working	Are they Ill? Y or N	SIGNS/SYMPTOMS	TEMPERATURE (Need actual reading)**	DATE ONSET OF SYMPTOMS

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*Signs and Symptoms: Ask if having: fever, cough, sore throat, difficulty breathing, runny/stuffy nose, body aches, headache, chills, fatigue, nausea and/or vomiting, diarrhea.

**Ask for temperature reading from a thermometer. Use COVID 19 screening tool.

- If the employee has a fever over 100.4 F and one or more of the Signs and Symptoms is present, the employee must stay home.
- If they answered yes to the COVID screen and are symptomatic- if at work, mask immediately and send to provider; if at home, tell them to call to be seen by a provider and self-isolate until cleared.
- They are not to return to work until determined by Infection preventionist after initial onset of symptoms- flu is 5 days COVID 19 is 14 days.
- They also have to be free from fever for 24 hours (without the use of any antipyretic such as acetaminophen and/or Ibuprofen) prior to returning to work.
- If employee does not have a fever, they should return to work when feeling better.
- Please send this form to Christina, DON on a daily basis. If you have any questions, please call DON at 822.5122. Thanks!