

DEPARTMENT: Pharmacy

POLICY & PROCEDURE: PS-100

SUBJECT: Supplying drugs to other healthcare organizations

PURPOSE: The pharmacy department will need to procure emergency supplies of medications from other healthcare facilities if the drug is not stocked at this hospital. In order to foster a cooperative environment of reciprocity, the pharmacy will be required to loan or sell to other healthcare facilities

RESPONSIBILITY: Pharmacy

POLICY:

- 1) The pharmacy may supply (i.e., loan or sell) drugs to other healthcare organizations (e.g., community or hospital pharmacies). Loans and sales shall be within the limits of the Prescription Drug Marketing Act of 1987. Departments of FMDH are not considered to be 'other' entities.
- 2) The pharmacy must also comply with the rules of the Drug Supply Chain Security Act (DSCSA) when borrowing or selling medications to other facilities.

PROCEDURE:

- 1) CONTAINERS AND LABELS
 - a) Drugs supplied to other healthcare organizations shall be in manufacturer's labeled, original containers or in containers that are identified and labeled so that recalls can be accomplished as necessary and proper controls established.
 - b) Transaction data must be provided if mandated by the rules of the DSCSA.
- 2) QUANTITIES TO LOAN OR SELL
 - a) The pharmacy may either loan or sell drugs that it normally stocks. Quantities loaned or sold shall not exceed five percent of the pharmacy's total purchases.
- 3) RECORDS OF TRANSACTIONS
 - a) Records of transactions shall be made on an invoice, cash sales record, borrow/lend record, or similar record. If the drug is returned by a borrower, the transaction record shall be canceled and retained by the pharmacy. Records of controlled and dangerous drug transactions shall be kept as required by law. Loans between 5th Ave. Pharmacy and the hospital pharmacy will be tracked by a log to monitor activity between the pharmacies.