

Sheridan Memorial Hospital and Nursing Home

JOB TITLE: Trauma Director	DEPARTMENT: Hospital
REPORTS TO: Hospital Administrator	EMPLOYEES SUPERVISED: None
DATE APPROVED: 9/14/09	DATE REVISED:
APPROVED BY: Sandra Christensen, CEO	

JOB SUMMARY:

A Physician, Nurse Practitioner, or Physician Assistant with a special interest in trauma care who leads the multidisciplinary activities of the trauma program. The trauma director has the authority to affect all aspects of trauma care including oversight of clinical trauma patient care, development of treatment protocols, coordinating performance/performance improvement, correcting deficiencies in trauma care, and verification of continuing trauma education.

ESSENTIAL FUNCTIONS:

1. Supports and practices the mission and philosophy of Sheridan Memorial Hospital and Nursing Home.
2. Demonstrates positive, supportive, and caring behaviors in communication with patients/residents, families, visitors, physicians, staff, and others.
3. Has the authority to affect all aspects of trauma care including oversight of clinical trauma patient care, development of treatment protocols, assists in the coordination of performance/performance improvement, correcting deficiencies in trauma care, and verification of continuing education.
4. Utilizes performance improvement principles to assess and improve quality.
5. Plans, organizes, implements, evaluates, and documents safe, therapeutic patient care consistent with SMH goals, mission statement, and departmental policies and procedures.
6. Identifies and anticipates problems concerning safety and infection control issues and initiates appropriate action.
7. Maintains competency in all organizational, departmental, and outside agency safety standards relevant to job performance.
8. Participates and offers input in Quality Assurance activities.
9. Maintains appropriate skill/knowledge of commonly used medical equipment, pharmacological principles, laboratory values, disease processes, and physiological principles.
10. Develops collaborative relationships with physicians, physician's assistants, and nurse practitioners to enhance quality practice.
11. Takes responsibility for identification of own professional growth and development needs and meets all system/departmental educational requirements.
12. Performs other duties as assigned or needed to meet the needs of the department/organization.
13. Participates in the Regional Trauma Advisory committee (RTAC).

KNOWLEDGE, SKILLS & ABILITIES:

Knowledge of:

1. Regulatory guidelines.

2. Policies and procedures.
3. Interpersonal skills necessary in order to instruct and comfort patients/residents and their families and maintain effective contacts with a variety of health care providers.
4. Confidentiality requirements.
5. Patient rights.

Skill in:

1. Planning and organization.
2. Providing instructions.
3. Effective time management.
4. Being able to think quickly and respond appropriately in an emergency.
5. ATLS certified or "course completion".

Ability to:

1. Develop and review policies and procedures in relation to care of trauma patients.
2. Provide education to physicians, nursing and EMT staff.
3. Participates in quality improvement activities as they relate to the Trauma Service.
4. Participates as a member of the trauma committee and chart review for trauma patients.
5. Responsible for ongoing review of State guidelines regarding the Trauma System.

Complexity & Difficulty:

1. Professional behavior when dealing with difficult situations with co-workers, patients and visitors.
2. Resourcefulness in dealing with emergency situations.
3. Required to be competent and knowledgeable in emergency care principles.
4. Practices within the scope of practice of licensure.

MINIMUM QUALIFICATIONS:

1. Holds a degree or appropriate licensure in medicine from an accredited college or university.
2. CPR/ACLS/ATLS/PALS or equivalent required, or ability to obtain within 90 days of hire.
3. At least 1 year ER/Trauma experience.
4. Must be knowledgeable of Trauma System and Guidelines.

WORKING CONDITIONS:

Normal patient care environment in an emergency room setting. Required to work varying shifts, weekends and holidays.